

CATHOLIC EARLY LEARNING AND CARE

Written Authorisation - Extracurricular Activities

Name of Service:

CHILD(REN) DETAILS			
Child Name 1:		Child Name 3:	
Child Name 2:		Child Name 4:	
CONTACT DETAILS OF EXTRA CURRICULAR ACTIVITES PROVIDER			
Activity type (e.g. netball):		Activity Provider Phone Number:	
Name of Activity Provider (company):			
Location of Activity:			
Conditions of collection:	<ul style="list-style-type: none"> PERSON COLLECTING CHILD(REN) ARE REQUIRED TO PROVIDE PHOTO IDENTIFICATION AS REQUESTED BY CATHOLIC EARLY LEARNING AND CARE (CELC) STAFF. Child(ren) will need to be collected from the CELC by the person listed below. Child(ren) will be signed out of the CELC service, by the person listed below. The person approved to collect the child(ren) will be required to sign the child(ren) back into the care of CELC. Where a parent/Authorised Nominee collects the child(ren) directly from the extracurricular activity, the parent / authorised nominee must sign the child(ren) out of CELC service. 		
APPROVED PERSON TO COLLECT CHILD(REN) – MUST BE OVER 18 YEARS OF AGE			
Full Name		Contact phone during activity	
PARENT / AUTHORISED NOMINEE:			
<p>I, parent / authorised nominee, acknowledge that Catholic Early Learning and Care do not have control over the care of my child(ren) once the child(ren) are signed out of the service by a person listed on this form.</p> <p>CELC recommends that the Parent / Authorised Nominee contact the activity provider to discuss safety controls for your child(ren) whilst in their care (e.g. emergency contact details, incident management, child protection controls).</p> <p>I authorise the persons listed above to collect and care for my child(ren).</p>			
Parent / Authorised Nominee Name:			
Parent / Authorised Nominee: Signature:		Date:	
Commencement Date:		Expiry Date: (maximum 12mths)	

ACTIVITY TIMETABLE

Child's Name:	Monday		Tuesday		Wednesday		Thursday		Friday	
	<i>Collect Time</i>	<i>Return Time</i>	<i>Collect Time</i>	<i>Return Time</i>	<i>Collect Time</i>	<i>Return Time</i>	<i>Collect Time</i>	<i>Return Time</i>	<i>Collect Time</i>	<i>Return Time</i>